

General Incorporated Association, Japan Accreditation Council for Medical Education
Ethical Regulations

(Purpose)

Article 1 The purpose of these Regulations, with respect to an evaluation in the field of medical education (hereinafter referred to as “Evaluation”) conducted by the General Incorporated Association, Japan Accreditation Council for Medical Education (hereinafter referred to as the “Council”), is to conduct business fairly, prevent acts inviting suspicion and distrust, and to thereby secure trust in the business of the Council.

(Subjects)

Article 2 The persons subject to these Regulations shall be those who fall within the categories listed below.

- (1) Any Head, Chair, or Member of a Division or Committee involved in evaluation business.
- (2) Evaluator on an Evaluation Team.
- (3) Secretary staff.

(Interested Parties)

Article 3 For the purpose of these Regulations, “Interested Parties” include officers, faculty members, and staff members of national, public, and private faculties of medicine (including schools of medicine and medical sciences, and schools of medicine), medical universities, and medical colleges (hereinafter referred to as “Medical Schools, etc.”) that apply or intend to apply for an Evaluation by the Council.

(Prohibited Acts, etc.)

Article 4 Persons listed in Article 2 shall not perform the following acts.

- (1) Accepting gifts of money or goods from Interested Parties (including parting gifts, congratulatory gifts, condolence monies, flowers, or similar items).
 - (2) Receiving services free of charge from Interested Parties directly or on behalf of Interested Parties.
 - (3) Receiving entertainment from Interested Parties.
 - (4) Participating in sports or golfing with Interested Parties.
 - (5) Traveling with Interested Parties (except for travel related to official duties).
- 2 Notwithstanding the preceding paragraph, the following acts set forth below may be performed.
- (1) Receiving gifts for advertising or memorial gifts (those bearing the name and logo of the university, etc.) that are widely distributed to the general public from Interested

Parties; except for gifts of cash vouchers, etc.

- (2) Receiving gifts of memorial goods from Interested Parties at a buffet party (a party where the food and drink is offered buffet-style) where many people attend.
- (3) Using goods offered by Interested Parties when visiting Interested Parties for official duties.
- (4) Using a car offered by Interested Parties when visiting the Interested Parties for official duties (limited to cases where use of a car is reasonable, considering traffic conditions around the university to which the Interested Parties belong).
- (5) Receiving offers of tea and snacks from Interested Parties at meetings and other parties where the person is attending as part of official duties.
- (6) Receiving offers of tea and snacks from Interested Parties or having food and drink with Interested Parties at a buffet-style party where many people attend.
- (7) Receiving offers of simple food and drink from Interested Parties or having food and drink with Interested Parties at meetings in which the person attends for official duties.
- (8) Having food and drink with Interested Parties at the person's own expense.

(Exceptions for Prohibited Acts)

Article 5 Persons listed in Article 2 may conduct the following acts set forth in Paragraph 1, notwithstanding Paragraph 1 of the preceding Article, with persons considered Interested Parties and with whom the person has private relations as long as it does not invite suspicion or distrust from society regarding fair evaluation activities and business operations.

(Evaluators on an Evaluation Team)

Article 6 In selecting Evaluators for an Evaluation Team, a candidate for Evaluator shall be deemed to have a conflict of interest in the Medical Schools, etc. to be evaluated if the candidate falls within the scope of the items below and thus may not join the Evaluation Team.

- (1) If the candidate is a faculty member of the medical faculty to be evaluated or is less than five years from the time, he or she was a faculty member.
- (2) If the candidate is a part-time instructor of the medical faculty to be evaluated, or is less than five years from the time he/she was a teacher
- (3) If the candidate is a graduate from the medical school being evaluated
- (4) A candidate's relative within the second degree of kinship is a faculty member or student in the medical faculty to be evaluated.
- (5) A university which the candidate belong has an educational tie-up with university to be evaluated.

- 2 If the candidate for Evaluator does not fall under the preceding paragraph, the candidate for

Evaluator shall submit a sworn affidavit affirming such.

(Lecture Activities, etc.)

Article 7 If a person listed in Article 2 intends to give lectures or instructions at training meetings or intends to provide instruction regarding the evaluation business of the Council at the request of Interested Parties in exchange for remunerations, the person shall obtain prior approval from the President.

(Other)

Article 8 Amendments to or a repeal of these Regulations shall be made by a resolution of the Executive Board.

Supplementary Provision

These Regulations shall be in effect as of December 11, 2015.

Supplementary Provision

These regulations shall be in effect as of November 21, 2016.